Walton Options Job Posting:

Internal and External Posting

Date Open: 5/5/2020       Closed: 5/25/2020
Or until filled

Position: Pandemic and Emergency Response Team (PERT) Home and Community Based Transition Advocate

Reports to: Associate Director

Hours: UP to 40 hours per week, routinely 32 hours, minimum 20 hours pending selection

This position funded through a grant that will end 9-30-2021.

Summary:
The Home and Community Based Transition Advocate in liaison with the Pandemic and Emergency Response Team will provide aggressive outreach to residents in medical, nursing home, and rehab facilities to determine community living options and supports. Home and Community Based Transition Advocate will bear the message of Safer at home and help consumers and families understand their rights under Olmstead and other programs that will support transition. Home and Community Based Transition Advocate will provide outreach to all Nursing home and Rehab centers in our two state service area. Home and Community Based Transition Advocate will be responsible to have an understanding of patient rights and history of nursing home neglect. As part of the core elements of the mission of Walton Options, and in liaison with the Home and Community Living Department Director, the Home and Community Based Transition Advocate is responsible for working with all ages and types of people with disabilities in setting and maintaining goals to become independent or maintain independence in the community. These services include, but are not limited to: individual and systems advocacy, independent living skills training, information and referral (“I&R”) services, peer support, transitional services with a focus of transition from nursing home opportunities to individuals, their families and the community.

Primary Responsibilities:

A. Educate and assure compliance with Patient Rights while in Nursing Home or medical facility.

1. Provide aggressive outreach to residents in medical and rehab facilities to to assure patients are informed of their rights and opportunities, as well as supports available to live in the community.
2. Identify nursing home transitional opportunities for consumers with disabilities by visiting nursing homes and service organizations.
3. Ensure the steady flow of consumer referrals to the Walton Options transition team by ongoing contacts with referral sources.
4. When possible, conduct assessments of nursing homes and adherence to patient rights and safety.
5. Conduct interviews and assist consumers in establishing and attaining viable transition objectives. Bear the message of Safer at home and help consumers and families find options to go home.
6. Coordinate with the WOIL transition team to support the goals of the patient, helping with assuring nursing home and rehab facility support and do not detain or restrict the patient from establishing a transition goal.
7. Provide training and education to the nursing home facility on rights and resources for patients.
8. Have an understanding of patient rights and history of nursing home neglect and confidently address any areas that violate such rights.
9. Work with the ombudsmen to report any concerns or inconsistencies that may violate a patient’s rights.
10. Maintain files and documentation on each consumer.
11. Conduct follow-up with consumers after placement and share success stories with development and communications team for awareness.
12. Prepare monthly and annual reports as requested, including statistical reports on numbers for our area, state, and country.
13. Develop, coordinate, and monitor opportunities for consumer, partner and organizational training that relates to transition.
15. Testify before decision makers as appropriate or directed by WOIL leadership on state of nursing homes, facilities and community options.
16. Where directed, Serve on community wide committees which promote community involvement and cooperative networking regarding nursing home transition and independent living.

**B. General Duties**

1. Receive and respond appropriately to related requests, by phone (voice, TTY), in writing, and/or in person, providing information and making appropriate referrals in a timely manner.
3. Maintain confidential files as required.
5. Complete all other necessary paperwork including Management Information System (MIS) forms.
6. Provide five core services which include Information and Referral, Advocacy, Independent Living Skills Training, Transition services, and Peer Counseling as related to COVID-19.
7. Provide outreach for WOIL as directed.
8. Perform other duties as assigned.

Qualifications

A. Education and Experience

Minimum qualifications require an Associate's degree with 4 years experience in disability or advocacy related experience. Prefer Bachelor’s Degree in a human services, social justice, social work, or related field of study combined with a minimum of 2 years experience in a disability-related position. Personal experience with disability is preferred. Experience in transitioning people with disabilities from a long term care setting into the community preferred. Familiarity with the nursing home industry a plus.

B. Knowledge, Abilities and Skills

- Ability to work independently and exercise discretion and independent judgment regarding the provision of services and advocacy on behalf of individuals with disabilities.
- Knowledge of human disabilities and their characteristics.
- Knowledge of program coordination/direction and its implementation.
- Ability to communicate effectively both orally and in writing.
- Ability to establish and maintain effective working relationships with consumers, co-workers, the public, and other service providers.
- Excellent skill in computer, especially Microsoft Office platforms.
- Must have strong attention to detail.
- Have an understanding of patient rights and history of nursing home neglect.
- Reliable transportation and able to travel within our 26 county service area as well as Statewide as needed.

Position Details:
• **Location**: 948 Walton Way, Augusta, GA 30901
• **Compensation**: Minimum start $13 per hour, 32 hours week, increase option upon 90 day successful orientation.
  
  Bachelor’s Degree  based on full time and experience  $29K-35K

• **Schedule**: To be Determined with Director. Flexible based on assignment. Schedule will require routine week-end work and hours after 5 PM, office and remote work. Office hours are Monday- Friday
• This is at a non-profit organization.
• Principals only. Recruiters, please don’t contact this job poster.
• Please do not contact job poster about other services, products or commercial interests.

**Qualified people with disabilities and diverse backgrounds are encouraged to apply.**

**Walton Options** is an equal employment opportunity employer. To apply for this unique opportunity to be directly involved within your community, please forward your cover letter, resume, copy of diploma to the attention of jobs@waltonoptions.org